Annex 1
to the Conditions of Procurement

TECHNICAL SPECIFICATION

FOR THE PUBLIC PROCUREMENT OF SERVICES FOR THE INSTALLATION, MAINTENANCE, AND DISMANTLING OF AN ART INSTALLATION

1. General Information

1.1. The Permanent Representation of Lithuania to the European Union (hereinafter – the Contracting Authority) is procuring services for the installation, on-site support, periodic dismantling and re-assembly, and final dismantling of an art installation to be displayed during the Lithuanian Presidency of the Council of the European Union (hereinafter referred to as the Services).

1.2. The Services shall be provided by the economic operator with which the contract is concluded as a result of this procurement procedure (hereinafter – the Contractor). The Contractor is the service provider hired under this contract to carry out the technical services described in this Technical Specification – handling, assembly, on-site support, dismantling, re-assembly and final desmantling and removal of the art installation – and shall perform them with its own qualified personnel, equipment and means and, where applicable, through subcontractors, for whose acts and omissions it remains fully responsible.

1.3. The Services will be carried out in the Atrium of the Justus Lipsius building of the General Secretariat of the Council of the European Union (hereinafter – the GSC), located at Rue de la Loi 175, 1048 Brussels, Kingdom of Belgium (hereinafter referred to as the Premises).

1.4. The installation to be handled is the artwork “Nettles, Ferns, and Wild Strawberries” by Augustas Serapinas (hereinafter – the Installation), consisting of dismantlable natural-timber log structures with integrated recessed plant containers and living plants, protective floor fabric, and associated fixings, as described in the drawings referenced in Section 7 of this Technical Specification.

1.5. The Installation itself (the artwork – timber elements, plant containers, plants and protective fabric) is designed, fabricated and supplied by others under the responsibility of the artist’s studio. The artist’s studio will transport the Installation from Lithuania to the Justus Lipsius building in the first week of January 2027, and back to Lithuania after the final dismantling in June 2027. **This procurement covers the technical services only** – handling, assembly, support, dismantling and re-assembly – required to deliver, erect, maintain and remove the Installation in compliance with the rules of the GSC.

1.6. The Services will be performed within an operational institution, during a live Presidency period (January 2027 – June 2027), and are subject at all times to the security, safety and access rules of the GSC set out in Section 4.

2. Requirements for the Performance of the Services

2.1. All works shall be performed strictly in accordance with the artist’s design and the drawings referenced in Section 7. The Contractor shall not modify the design of the Installation. Any deviation required for technical or safety reasons shall be agreed in advance with the Contracting Authority.

Care of the living plants, including watering, upkeep and any replacement, is the responsibility of the Installation's authors (the artist's studio) and is excluded from the Contractor's scope.

2.2. Before commencing works, the Contractor shall verify the on-site conditions, access routes, dimensions, loads and any other data required for the safe performance of the Services. After the contract is concluded, the Contracting Authority will offer the Contractor a preparatory site visit, organised in cooperation with the GSC Protocol and Events Directorate.

2.3. The Contractor shall perform all services related to the Installation, including but not limited to the following stages:

– off-loading from the lorries arranged by the artist's studio, vertical and horizontal handling, and positioning of the elements within the Atrium;

– assembly and installation of the timber log structures, protective floor fabric and plant containers in accordance with the artist's design (initial set-up);

– engagement of an independent qualified engineer to certify the Installation once, after the initial set-up (see clause 2.12);

– support and maintenance of the Installation over the six-month exhibition period, including checks of stability and condition;

– dismantling, relocation within the Justus Lipsius building to the Foyer (per the drawing referenced in clause 7.3) of the Installation on each occasion the GSC requires the Atrium to be cleared for summits, major events or other Council activities, and its return and re-assembly in the Atrium afterwards (planned as dismantling/re-assembly cycles, see Section 5);

– final dismantling of the Installation and removal of all elements from the Premises, leaving the Atrium clean and in its original condition

2.4. The Contractor shall perform the Services in accordance with a Work Schedule agreed with the Contracting Authority and within time limits specified in Section 4.5. of the Technical Specification, reflecting the initial set-up in January 2027, the exhibition period, the periodic dismantling/re-assembly operations, and the final dismantling by 30 June 2027. The GSC may require the Atrium to be cleared at short notice. The Contractor shall organise its resources so that it can complete the dismantling and clear the Atrium within 2 (two) working days of notification by the Contracting Authority (service No 2a in clause 4.5).

2.5. The Contractor shall provide and include in the price all labour, supervision, lifting equipment, tools, fastening elements, transport, and any other resources necessary for the proper performance of the Services. The GSC does not provide any material, lifting equipment or handling means; lifts, pallet trucks, scaffolding, etc. must be provided by the Contractor, assembled and used in accordance with Belgian law and operated by trained personnel.

2.6. The use of combustion-powered lifts during lifting operations is prohibited. The use of thermal machines (drilling, grinding) on site is restricted so as not to disrupt the work of the Council; all elements shall arrive ready to assemble. No structural modification of the building and no fixing to the building structure (drilling, hanging directly on walls) is permitted.

2.7. The Contractor is responsible for the security and safety of its own workers, staff and subcontractors on the Premises. The Contracting Authority accepts no responsibility for damages or obligations concerning the safety of the Contractor's workers. Any accident and its consequences are the responsibility of the Contractor as set out in the GSC rules in clause 4.

2.8. Before commencing works, the Contractor shall provide one list of all personnel and vehicles that will enter the Premises during the entire contract period (January–June 2027), with the data required by the GSC for the production of access badges (surname; first name; nationality; identity card or passport number; date of birth; vehicle type and registration number). The list shall be submitted at least 10 working days before the initial set-up, or within any longer deadline set by the GSC. Badges are issued once and are valid for the whole Presidency period. The list shall include reserve personnel sufficient to perform service No 2a-2b (clause 4.5) within its deadline. Any changes to the list (replacement or additional personnel or vehicles) shall be submitted at least 7 days before the person or vehicle is to enter the Premises. The Contractor shall bear the consequences of any delay caused by personnel or vehicles not being registered in time.

2.9. The Contractor shall comply with the GSC fire-safety rules set out in Section 4. Any auxiliary materials the Contractor brings into the Premises shall comply with those rules.

2.10. Items 4.1.1–4.1.3 of Annex 2 are paid at the fixed rate per operation performed, irrespective of the hours or team size actually used. Item 4.1.4 is paid at the fixed hourly rate for the hours actually worked, reconciled timesheets approved by the Contracting Authority (see clause 2.13).

2.11. The Contractor shall be responsible for the clean, safe and complete removal of all its equipment and waste after each operation and after final dismantling.

2.12. Once, after completion of the initial set-up of the Installation in the Atrium (service No 1 in clause 4.5), the Contractor shall, at its own cost and under its own responsibility, engage an independent qualified structural engineer or engineering company (a third party not employed by or affiliated with the Contractor) to inspect the assembled Installation and issue the Certificate of Structural Stability and Safety (hereinafter – the Stability Certificate). The engineer shall certify in writing that the Installation has been assembled in full compliance with the drawings referenced in Section 7, the assembly instructions of the artist's studio and the load-distribution calculation, and that the structure is stable and corresponds exactly to the approved design documentation. The Contractor shall send the Stability Certificate to the Contracting Authority within 3 (three) business days after the initial set – up is complete. Any defects identified shall be corrected by the Contractor without delay and at its own cost, followed by a repeat inspection until the Stability Certificate is issued. This shall not relieve or limit the Contractor's liability under clause 4.6 for correct assembly on each occasion.

2.13. Hourly services (Annex 2, item 4.1.4) cover any works related to the Installation that are not included in items 4.1.1–4.1.3 and are ordered in writing (including by email) by the Contracting Authority, including but not limited to:
– support, maintenance and cleaning of the Installation during the exhibition period, including checks of its stability and condition;
– additional working time required by circumstances outside the Contractor's control;
– repositioning, adjustments, minor repairs to the assembly, and assistance to the artist's studio or the GSC;
– any other related works requested by the Contracting Authority.

Time needed by the Contractor to complete a unit-priced service (Annex 2, items 4.1.1–4.1.3) within its own scope is included in the fixed rate per operation and shall not be paid as hourly services. Hours actually worked (Annex 2, item 4.14) shall be confirmed by the Contracting Authority and paid at the fixed hourly rate.

2.14. At each handover (completion of each set-up or re-assembly, each dismantling), the Contractor and a representative of the Contracting Authority shall jointly inspect the Installation and sign a Delivery-Acceptance Certificate with photographs.

3. Description of the Installation to be Handled

3.1. **Title of the artwork:** “Nettles, Ferns, and Wild Strawberries”, Augustas Serapinas Studio.

3.2. The following technical parameters are provided for the Contractor to correctly dimension the lifting and assembly services. The artwork is fabricated and supplied by others; the Contractor shall verify all quantities and dimensions on site and from the drawings referenced in Section 7. The artist may make non-essential artistic changes to the Installation **before delivery**; in such a case, any changes affecting the Services will be discussed with the Contractor in advance.

4. Site Rules, Restrictions and Safety Requirements (Justus Lipsius Atrium)

The Atrium of the Justus Lipsius building is a highly visible representation space subject to strict safety, fire-prevention and operational rules. The Contractor shall comply with all of the following. These conditions are binding and shall be reflected in the tender price.

4.1. Dimensions, loads and heights

– Internal dimensions of the Atrium: **39.4 m × 39.4 m.**

– Maximum floor load: the floor covering can normally withstand a uniformly distributed load of **500 kg per square metre**. The Installation (approx. 6.5 t) shall be positioned and, where necessary, load-spread so as not to exceed this limit. The building structure must not be harmed in any way. The load distribution calculation is the responsibility of the Installation's suppliers (the artist's studio); the Contractor shall position and load-spread the Installation in accordance with that calculation.

– Maximum height: no construction or decoration may be higher than **10 m**, to avoid disturbance to the fire-detection system and security cameras.

4.2. Fire lanes and clear zones

– The central granite strip must be kept clear at all times to ensure access for fire engines.

– Across the whole width of the Atrium, immediately in front of the reception area, an eight-metre zone must be kept clear to facilitate firefighting operations (see plan referenced in Section 7).

4.3. Access, vehicles and lifting

– The Atrium is generally accessible by vehicle only if permission is granted by the Security Office. A lorry entering the Atrium must have an axle load not exceeding **10 tonnes** and be no higher than **3.80 m**.

– The Presidency (through the Contractor) shall provide all lifting means necessary. The use of combustion-powered lifts during lifting operations is prohibited.

– The use of thermal machines (drilling, grinding) is restricted; all elements must arrive ready to use.

4.4. Fire-safety and other site restrictions

No production of artificial smoke is allowed. No sound (audio broadcasting of music, instruments, etc.) is permitted in the Premises. A confirmation email from the Contractor acknowledging the anti-fire rules and confirming regulatory compliance shall serve as proof of execution.

4.5. Operational conditions

The table below sets out the execution period, date confirmation, deadline and scope for each service under this contract. The Contractor shall perform each service in accordance with these conditions, on the basis of the dates and notifications communicated by the Contracting Authority.

No	Service	When	Notification	Pefrformance Deadline	Scope
1	Off-loading from lorries arranged by the artist's studio and assembly of an art installation	Between 4–12 January 2027	Confirmed by email no later than 15 December 2026	Max. 3 (three calendar days from the date specified by the Contracting Authority in the notification	Off-load from the delivering lorries and assemble in the Atrium of the Justus Lipsius building.
2a	Temporary dismantling at the Justus Lipsius building (from the atrium to the foyer)	On request, when an extraordinary European Council meeting is announced by the GSC	Notification by email	Within 2 calendar days of notification by email	Dismantle the Installation, clear the Atrium and re-assemble the Installation in the Foyer in accordance with the drawing referenced in clause 7.3. The Contractor must have resources available at all times. Up to 6 cycles during the term of the Contract; the exact number is not known in advance. One cycle (2a and 2b together) is charged as one unit under Annex 2, item 4.1.3 of the Supplier‘s Tender
2b	Re-assembly at the Justus Lipsius building (from the foyer to the atrium)	After the extraordinary European Council meeting	The exact re-assembly date will be agreed taking into account the Contractor's availability and the GSC schedule	On the date agreed by email	Move the Installation back to the atrium and re-assemble it in its original configuration.
3	Final dismantling and loading of the Installation onto the delivery lorries	Between 15–30 June 2027	Confirmed by email no later than 15 May 2027	Max. 3 calendar days from the confirmed date, specified by the Contracting Authority in the notification	Dismantle the Installation and load onto the delivery lorries

The buildings are closed at weekends. If work is required on Sundays, national holidays or at night, GSC security-staff supervision applies. This supervision cost (indicatively EUR 30–EUR 50 per hour, per area) is borne by the Presidency/Contracting Authority directly and is not part of the Contractor's price; the Contractor shall nonetheless plan its schedule to minimise such needs and coordinate them with the Contracting Authority in advance

4.6. Insurance and liability

- Contracting Authority is responsible for insuring the artwork itself as property.

- The Contractor is responsible for the security and safety of its own workers, staff and subcontractors, and shall hold and provide evidence of insurance covering its personnel, equipment and operations, and covering any damage to the artwork, the Premises or third parties caused by the Contractor's acts or omissions in performing the Services.

- Any accident occurring during the Services and its consequences are the responsibility of the Contractor and its subcontractors. The Contractor remains liable for the structural stability and safe assembly of the Installation, i.e. for its assembly in accordance with the applicable rules, the drawings

referenced in Section 7 and the assembly instructions provided by the artist's studio, including for any failure or collapse attributable to defective assembly that occurs after completion of a set-up phase.

4.7. Permits and pre-approval

The exhibition in the GSC premises is subject to the prior approval of the GSC and to Belgian safety and security rules. The approval process is arranged by the Contracting Authority and the artist's studio. The Contractor shall, on request, provide information on its personnel, equipment, working methods and the auxiliary materials it uses (including fire-classification certificates), and shall comply with any conditions set by the GSC in its approval.

5. Indicative Quantities of Services

5.1. The scope of the Services is set out in this Technical Specification and itemised for pricing in Annex 2. Tenderers shall submit a fixed unit rate for each item in Annex 2: a fixed rate per operation for items 4.1.1–4.1.3 and a fixed hourly rate per worker for item 4.1.4. For the purpose of comparing tenders and determining the procurement value, the quantities specified in Annex 2 shall be used. The Services specified in items 4.1.1–4.1.2 of Annex 2 shall be procured in the quantities indicated therein. The quantities specified in items 4.1.3–4.1.4 of Annex 2 are maximum quantities, and the Contracting Authority shall not be obliged to order the full quantities of these Services. The Services will be paid for in accordance with clause 2.10, on the basis of the fixed unit rates tendered and the quantities actually ordered and performed.

5.2. If necessary, the Contracting Authority may procure Services not specified in the list of Services but related to the subject matter of the procurement, provided that the value of such Services does not exceed 10 per cent of the initial contract value. For Services not specified in the list of Services, but are related to the subject matter of the procurement, shall be paid at prices no higher than the valid prices for such Services listed at the Contractor's point of sale, in its catalog, or on its website on the date of the order, or, if such prices are not published, at competitive prices proposed by the Contractor that are in line with market conditions.

6. General Requirements

6.1.The tender price shall include all costs necessary for the proper performance of the Services, including, but not limited to labour, supervision, stability certificate provided by the third party (refer to 2.12.), insurance, lifting and handling equipment, tools, fastenings, transport, waste removal and any charges arising from work outside normal working hours.

6.2. If any mandatory requirements under applicable Belgian or EU legislation apply but are not expressly listed herein, they shall be deemed included. Any references to standards or trademarks are indicative and may be satisfied by equivalent solutions of not lower performance, with evidence of equivalence provided by the Contractor.

6.3. The Contractor may propose, for the Contracting Authority's approval, alternative logistics or handling methods provided they respect the artist's design, the GSC rules in Section 4, and result in technical parameters not lower than those specified.

7. Reference Drawings and Plans

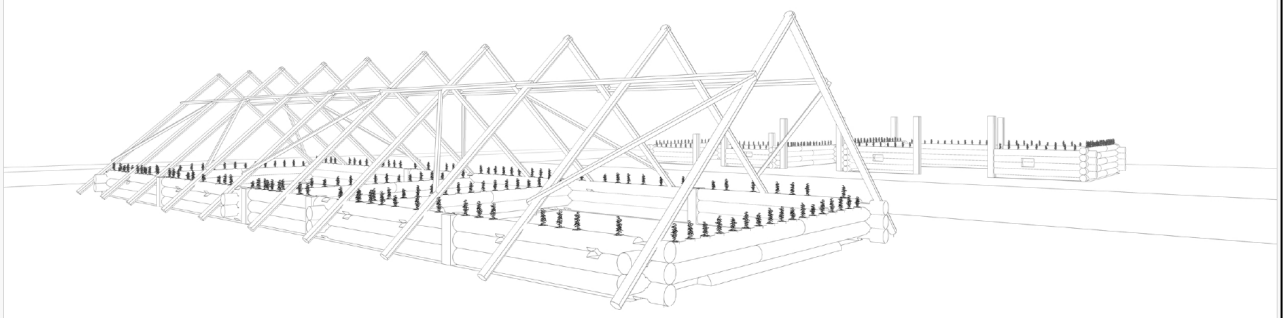
The following drawings and plans form part of this Technical Specification. The Contractor shall base its offer on them and verify all dimensions on site.

7.1. Installation drawings – "Nettles, Ferns, and Wild Strawberries" (Augustas Serapinas Studio)



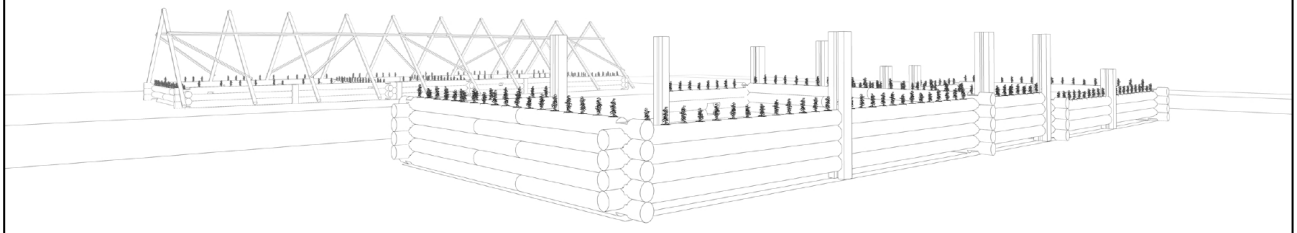


Visualisation

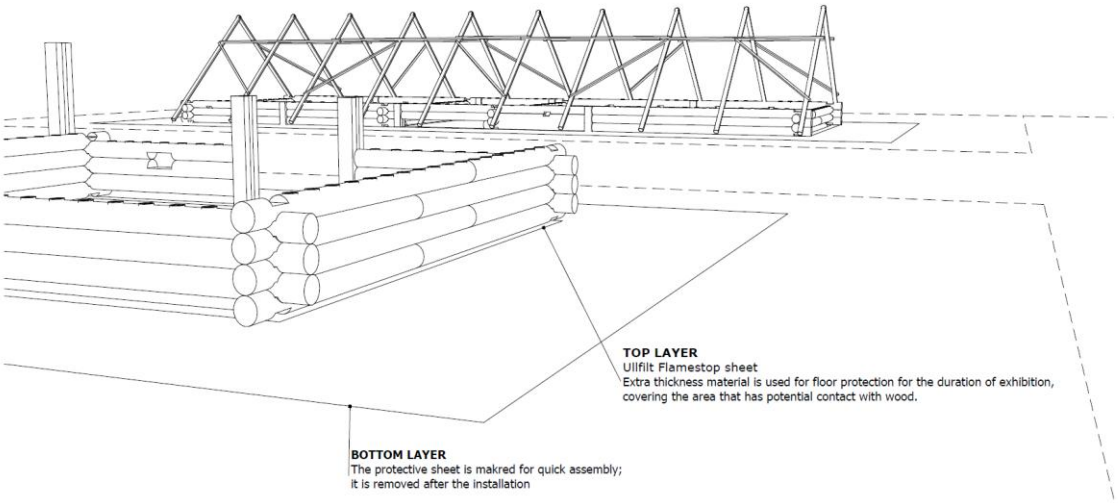




Visualisation



Floor protection



Eye level view

Material specification

TIMBER:
Natural timber logs
Moisture content: approx. 15 %

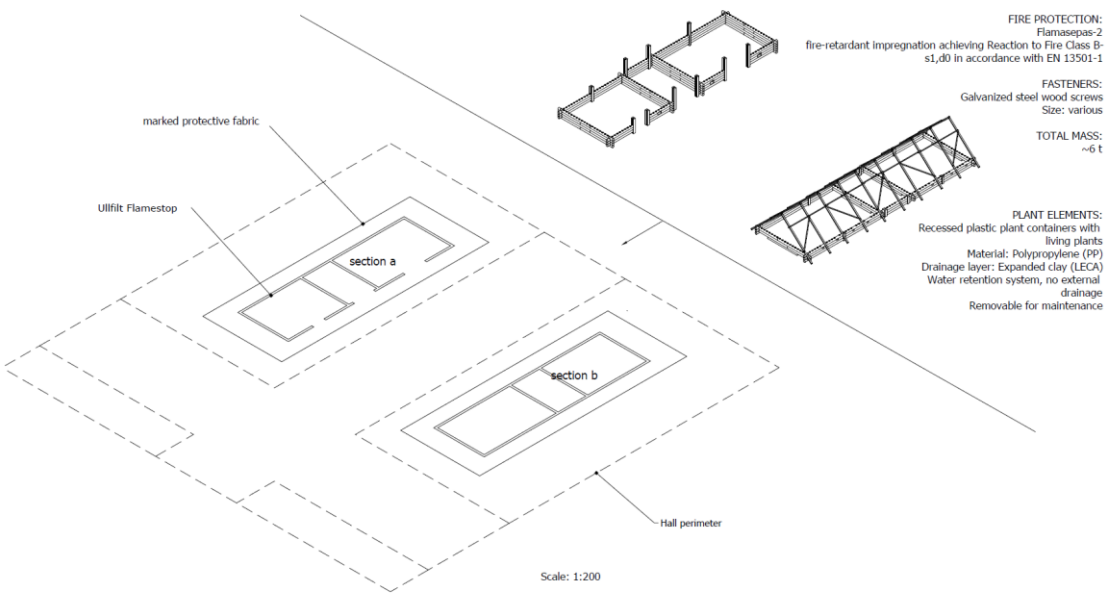
FLOORING:
Ullfilt Flamestop

FIRE PROTECTION:
Flamasepas-2
fire-retardant impregnation achieving Reaction to Fire Class B-s1,d0 in accordance with EN 13501-1

FASTENERS:
Galvanized steel wood screws
Size: various

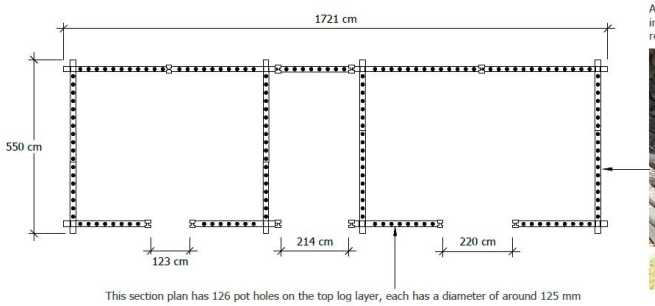
TOTAL MASS:
~6 t

PLANT ELEMENTS:
Recessed plastic plant containers with living plants
Material: Polypropylene (PP)
Drainage layer: Expanded clay (LECA)
Water retention system, no external drainage
Removable for maintenance



Scale: 1:200

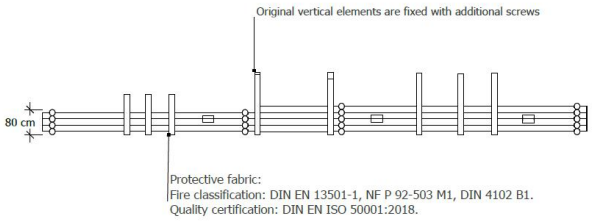
Section A

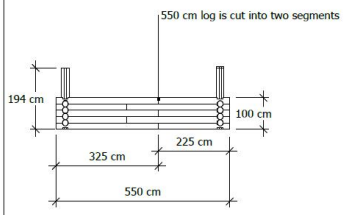


This section plan has 126 pot holes on the top log layer, each has a diameter of around 125 mm

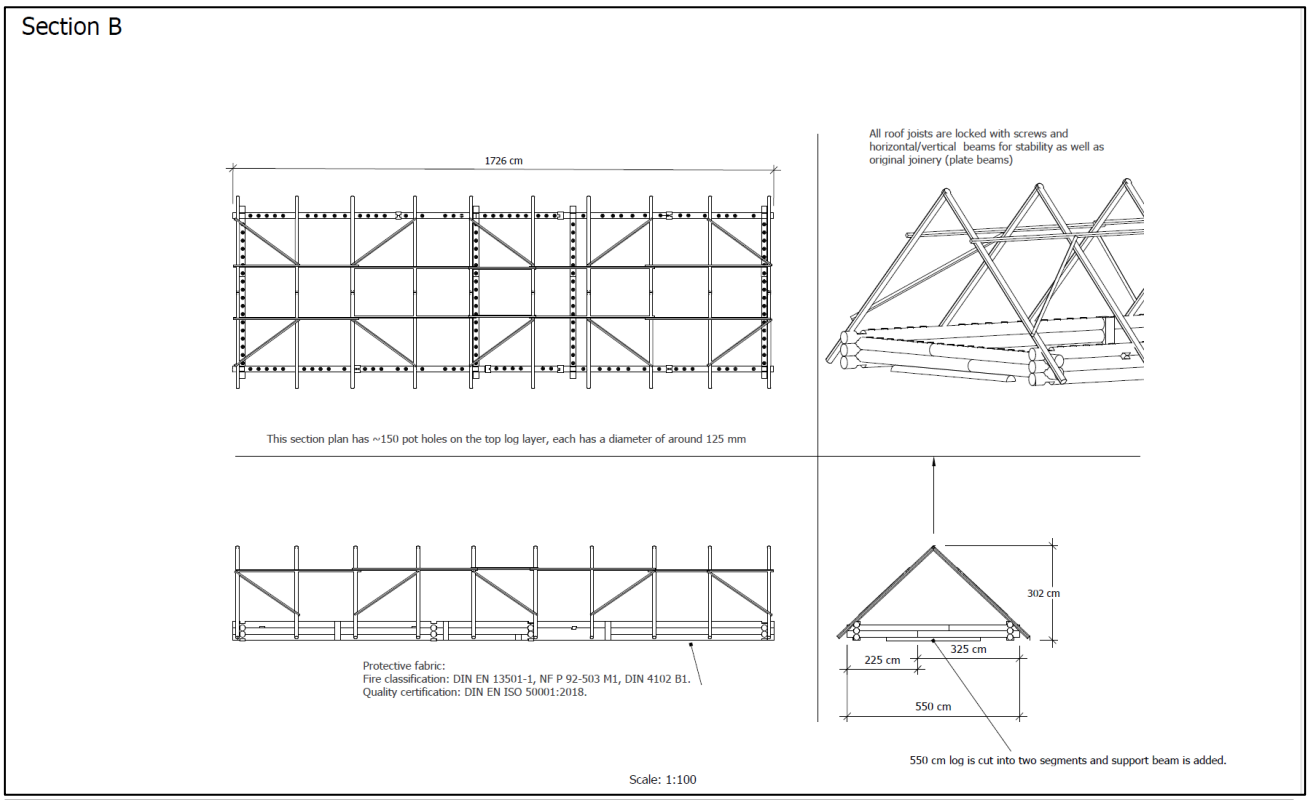
All walls consists of original logs, that are locked in place by the notched joint. (picture for reference only)

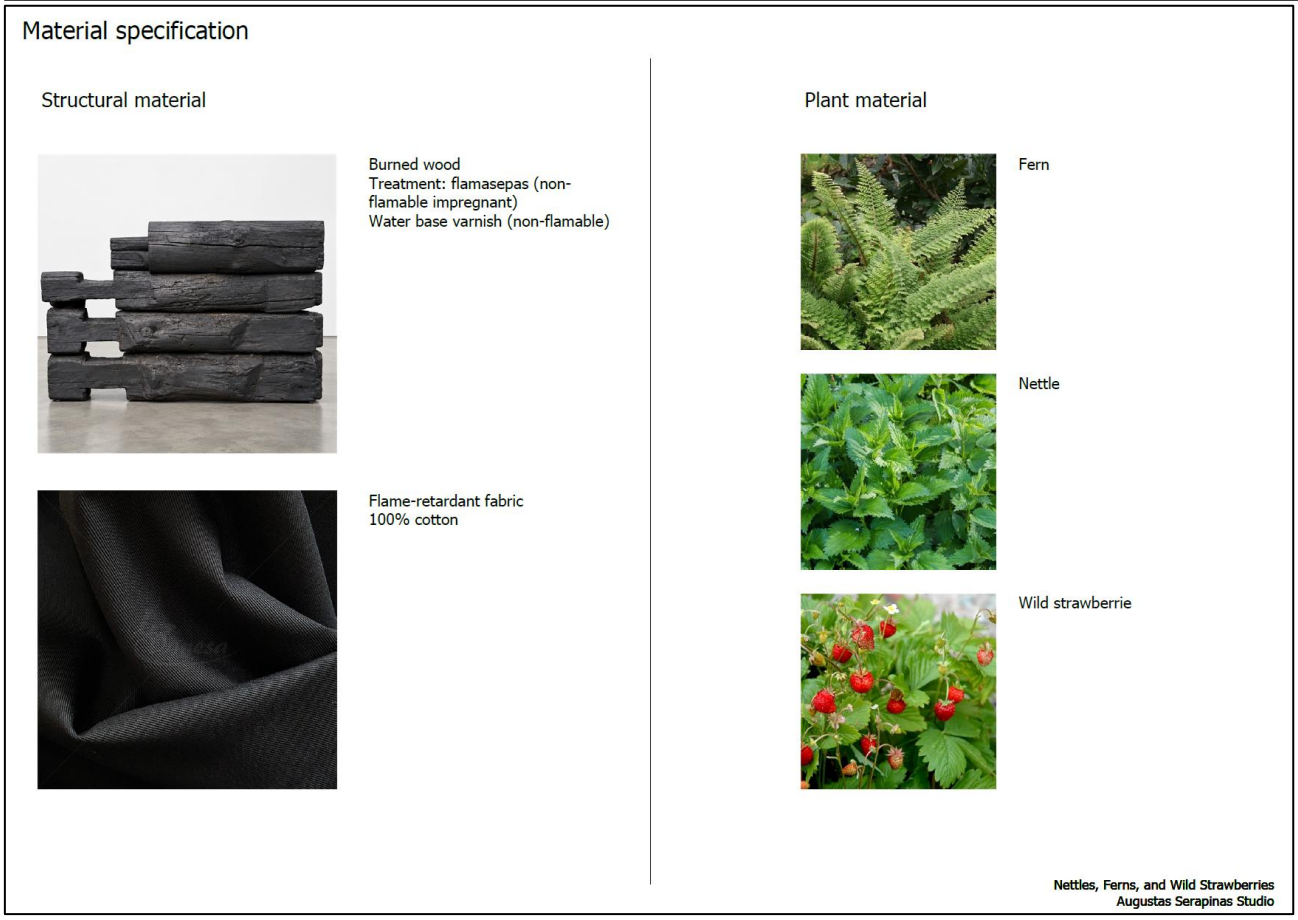






Scale: 1:100

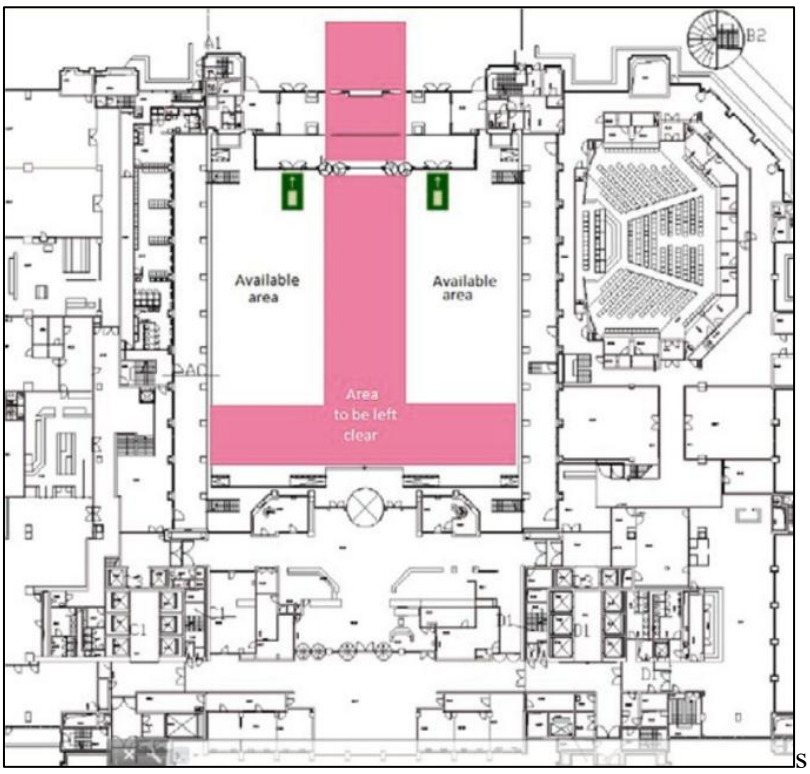




7.2. Atrium plans and the area to be kept clear

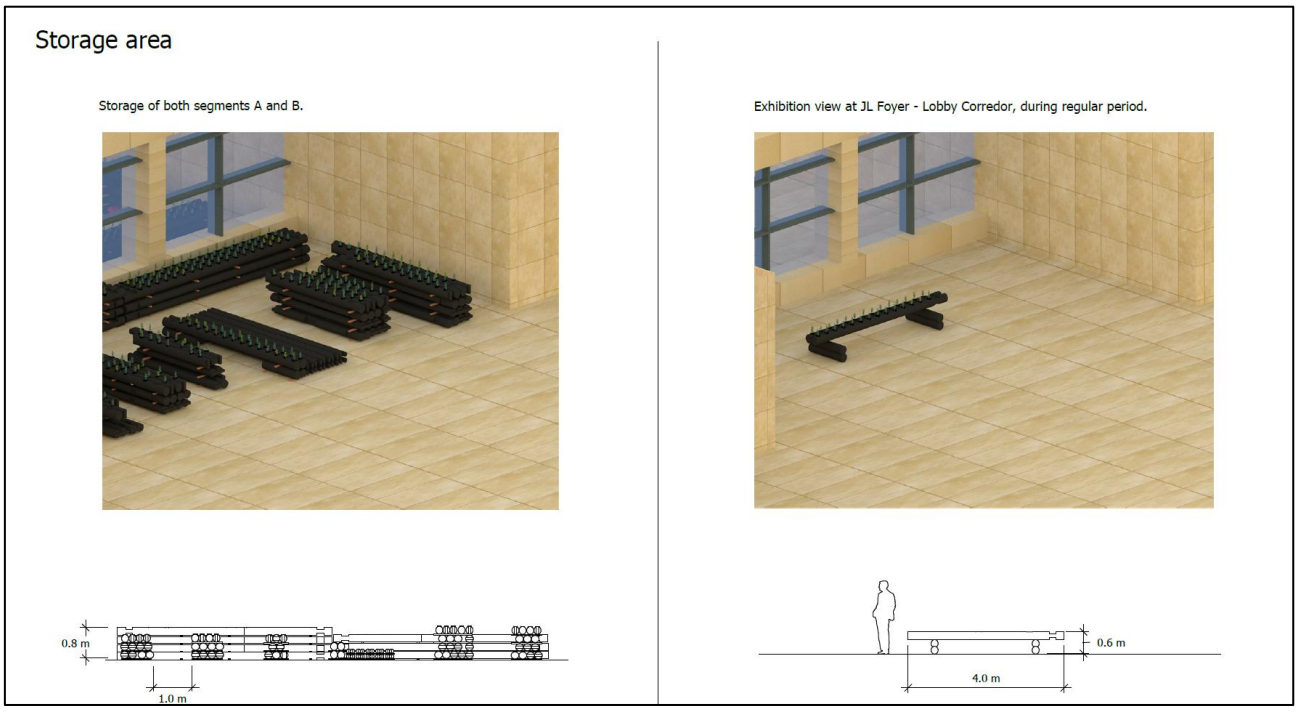
– Justus Lipsius Atrium plan – internal dimensions 39.4 m × 39.4 m, central granite strip and eight-metre clear zone in front of the reception area.

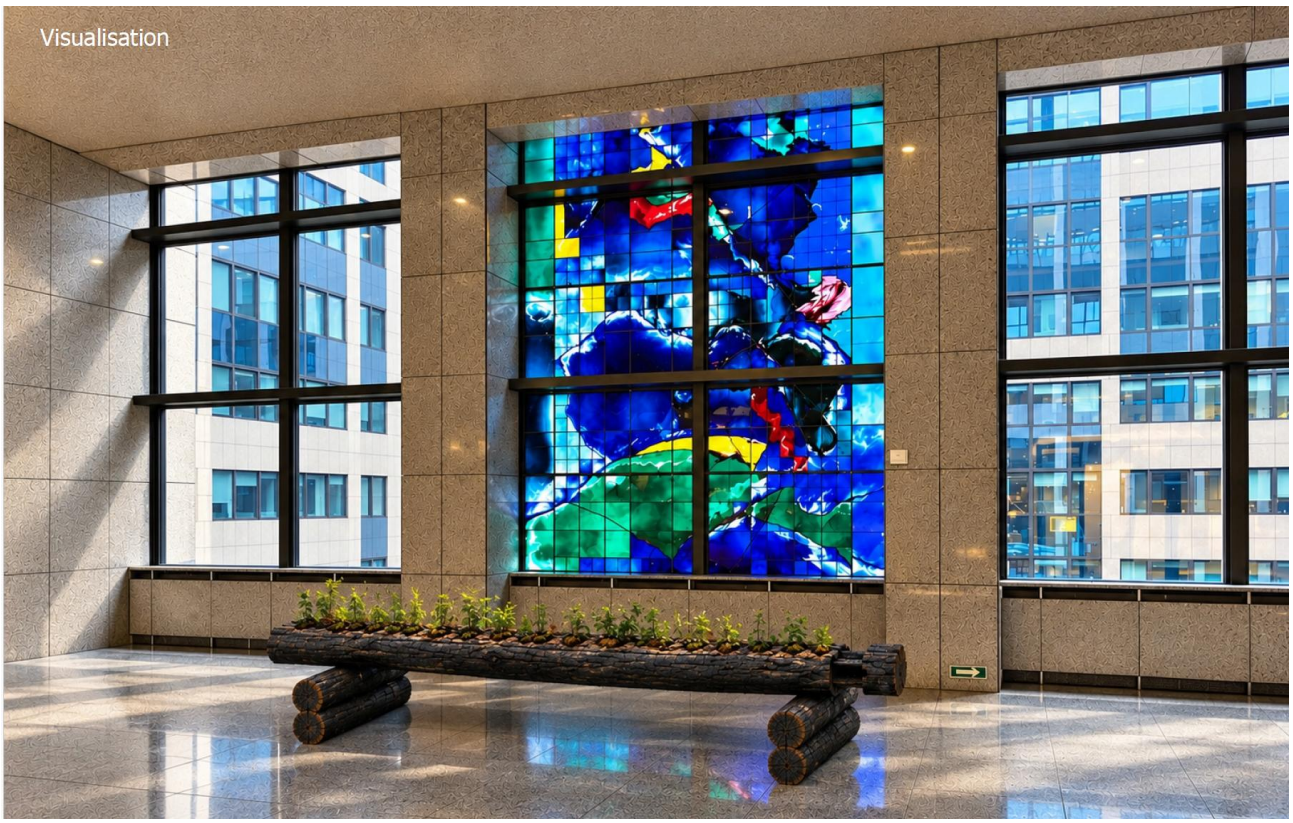
– Atrium “area to be left clear” plan showing the available areas on either side of the central fire lane.



7.3. Foyer plan and the re-assembly layout

– Foyer re-assembly drawing – plan and elevation of the Installation as re-assembled in the Foyer when the Atrium must be cleared for an emergency Council or other event. Overall footprint approx. 1290 cm × 680 cm; height approx. 80 cm.




Visualisation